

Consultancy and Funding



Hannover:

Cora Kettemann, 0511 328526, c.kettemann@caritas-hannover.de
Karina Kindschuh, 0511 328526, K.Kindschuh@caritas-hannover.de

Kassel:

Ramona Ramm, 0561 7004141, ramona.ramm@caritas-kassel.de

Köln:

Nicole Lambertz, 0221 92133574, nicole.lambertz@kja.de
Amelia Pavel, 0221 92133574, amelia.pavel@kja.de

Leipzig:

Dirk Felgner, 0341 5614524, jmd-felgner@naomi-leipzig.de
Anne Schober, 0341 5614524, jmd-schober@naomi-leipzig.de

Ludwigshafen:

Jutta Hofmann, 0621 5980225, jutta.hofmann@caritas-speyer.de

München:

Elif Dazkir, 089 55001876, Elif.Dazkir@cj-d.de
Simone Kayser, 089 57950769, Simone.Kayser@cj-d.de

Nürnberg:

Sandra Koch, 0911 9933296, sandra.koch@cj-d.de
Katharina Leipe, 0911 9933297, katharina.leipe@cj-d.de

Osnabrück:

Stephanie Selina Vohlken, 0541 341451, svohlken@caritas-os.de
Boubacar Sokona, 0541 341441, bsokona@caritas-os.de

Stuttgart:

Irene Schaefer-Vischer, 0711 24893119, ischaefervischer@invia-drs.de
Alla Rundigina, 0711 24893114, a.rundigina@invia-drs.de
Annette Walter-Sauter, 0711 2106119, annette.walter-sauter@awo-stuttgart.de
Christiane Schütz, 0711 2106174, christiane.schuetz@awo-stuttgart.de

Trier/Konz:

Ines Oliveira, 06501 9457114, Oliveira.Ines@caritas-region-trier.de

Anmeldung zur Bildungsberatung Garantiefonds Hochschule und zur Förderung:

Online: https://www.bildungsberatung-gfh.de/wde/kontakt/Online-Anmeldung_Antrag.php

oder direkt bei den Bildungsberatungsstellen:

Aachen:

Willi Hendrichs, Terminvereinbarung unter 02451 7616, w.hendrichs@caritas-aachen.de

Berlin:

Mazin Sulaiman, 030 39408156, mazin.sulaiman@cj-d-berlin.de
Inga Franke, 030 39408190, inga.franke@cj-d-berlin.de
Hamza Chourabi, 030 76901872, hamza.chourabi@awoberlin.de
Frauke Frahm, 030 666340528, f.frahm@caritas-berlin.de

Essen:

Heidi Wedding, 0201 83914244, heidi.wedding@jmdessen.de
Jens Buschmeier, 0201 83914244, jens.buschmeier@jmdessen.de

Frankfurt:

Dr. Heinz Mücklich, 069 921056946, Heinz.Mueglich@frankfurt-evangelisch.de

Freiburg:

Bianca Steiger, 0761 3191649, bildungsberatung@caritas-freiburg.de

Friedland:

Dorothea Weber, 05504 282, d.weber@im-friedland.de

Geilenkirchen:

Willi Hendrichs, 02451 7616, w.hendrichs@caritas-aachen.de

Göttingen:

Ragda Nimer, 0551 7703777, r.nimer@im-friedland.de

Hamburg:

Viviane Lagodzki, 040 211118117, viviane.lagodzki@cj-d-nord.de
Anna Wiehe, 040 211118118, anna.wiehe@cj-d-nord.de

Consultancy and Funding

The educational consultancy “Garantiefonds Hochschule (GF-H)” is a federal programme which is aimed at giving professional guidance to immigrant secondary school graduates, students and young university graduates.

The aim of our advisory service is to help you to continue your academic career in Germany as soon as possible.

Our consultants provide you with individual and detailed information on suitable qualification programmes in Germany and help you to develop your own personal educational plan. In the process, we aim to show you the most effective way to achieve your own educational goal by taking into consideration your foreign qualifications. We assist you during application procedures and advise you on financial support opportunities for your professional development. Furthermore, we check if applicants fulfil the relevant requirements to receive our corresponding funding according to our guidelines the “Richtlinien Garantiefonds Hochschule” (RL-GF-H).

It is our goal to prepare you as best as possible for your academic career. The key elements of our consultancy concept include:

- **Evaluating your educational background**
- **Providing information about language requirements**
- **Giving tips regarding**
 - **school programmes intended to help you to achieve a higher education entrance qualification**
 - **forms of university access**
 - **study programmes on offer in Germany**
 - **funding opportunities** (such as the “BAföG” student grant, scholarships, etc.).
- **Assisting you with**
 - **your choice of studies and career**
 - **application and admission procedures for entry to higher education institutions or in order to obtain an internship**

Refugees, late repatriates, and Jewish immigrants, as well as spouses of these individuals who are under the age of 30, can be subsidised according our guidelines the “Richtlinien Garantiefonds Hochschule” (RL-GF-H). The aim of such funding is to enable you to embark on, or continue, your personal academic career.

Applications for funding can be made online on the website of the programme: https://www.bildungsberatung-gfh.de/wde/kontakt/Online-Anmeldung_Antrag.php

The decision about the funding based on “RL-GF-H” is made at one of our 22 educational guidance centres or at one of the approximately 100 mobile counselling facilities/counselling points. Here, we check an applicant’s suitability, and whether they comply with formal criteria and requirements. These include:

Proof of your residence status according to §§ 4 and 7 of the Federal Expelled Persons Law (BVFG) or according to §§ 23.1, 23.2 und 23.4, 25.1 and 25.2 of the Residence Law (Aufenthaltsgesetz), in connection with §§ 3.1 or 4.1 of the Asylum Procedure Law (Asylgesetz). Spouses of above-mentioned individuals must prove that the marriage existed already prior to the flight.

Meeting the application deadline which is two years after entering Germany (refugees whose status was only recognised following a delay, can still apply within a year of having their status recognised). Generally, the funding period ends after 30 months of training or education.

The most important subsidised measures include language courses and preparation courses for “Abitur” (general qualification for university entrance). The grant will be distributed by the Otto Benecke Stiftung e. V.

Financial support according to the includes:

- **Course fees** (provided they are not for educational measures for which the cost is assumed by the federal states)



- **Travel expenses** (necessary daily travel costs to your place of training or education, as well as travel expenses incurred in connection with the transport to and from the place of training or education at the beginning and the end of a course)
- **Learning aid lump sum** (30,00 €)
- **Travel expenses** (necessary daily travel costs at/to the place of training, as well as travel expenses incurred in connection with the transport to and from the place of training at the beginning and the end of a course)
- **Costs of special requirements** (e.g. necessary health insurance costs, or costs relating to the translation, authentication, and recognition of certificates, etc.)
- **Living expenses** (basic lump sum up to 399,00€ per month, if it is not possible to reside with your parents)*
- **Accommodation expenses** max. 250,00€ per month (capped grant)
- **Private tuition** where necessary

*In accordance with § 13 para. 1 no. 2 BAföG

For further information: bildungsberatung-gfh.de

Coordination centre of University Guarantee Funds educational consultancy

at BAG Katholische Jugendsozialarbeit e.V.

Carl-Mosterts-Platz 1

40477 Düsseldorf

Tel.: 0211 9448529

E-Mail: bildungsberatung@jugendsozialarbeit.de

Supported by:

